Barberton
Primary School
2026-2027
Handbook for Students/Parents

barbertonschools.org

Every Magic Counts!

Barberton City Schools
2026-2027 School Calendar
Approved 1-28-2026

Aug 17-18	Staff Development	
Aug 19	Teacher Work Day	
Aug 20	Student's First Day	
Aug 24	Preschool First Day	
Sep 7	Labor Day - No School	
Oct 9	NEOEA Day - No School	
Oct 20	BHS Parent/Teacher Conferences	
Oct 22	BMS Parent Teacher Conferences	
Oct 27	BPS Parent/Teacher Conferences	
Oct 29	BIS Parent/Teacher Conferences	
Nov 3	All Day Conferences - No Students	
Nov 25	Comp Day	
Nov 26-30	Thanksgiving Break	
Dec 21-Jan 4	Winter Break	
Jan 4	Records Day - No Students	
Jan 18	Martin Luther King Day - No School	
Feb 2	BIS Parent/Teacher Conferences	
Feb 4	BMS Parent Teacher Conferences	
Feb 9	BPS Parent/Teacher Conferences	
Feb 11	BHS Parent/Teacher Conferences	
Feb 12	All Day Conferences - No Students	
Feb 15	President's Day - No School	
Mar 8	Staff Development	
Mar 26	Good Friday - No School	
Mar 29-Apr 2	Spring Break	
May 28	Staff Development	
May 31	Memorial Day - No School	
Jun 2	Student's Last Day	
Jun 3	Teacher Work Day	
Jun 19	Juneteenth	

July 2026

S	M	T	W	T	F	S
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August 2026

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T-11 S-8

September 2026

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T-21 S-21

October 2026

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T-21 S-21

November 2026

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T-18 S-17

December 2026

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T-14 S-14

Open House
BHS - August 24, 2026
BMS - August 19, 2026
BIS - August 18, 2026
BPS - August 19, 2026
PRE - August 20, 2026

Grading Periods
Aug 20 - Oct 16 [40 days]
Oct 19 - Dec 18 [41 days]
Jan 5 - Mar 12 [46 days]
Mar 17 - June 2 [50 days]

Updated 6-8-2026

January 2027

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31						

T-19 S-18

February 2027

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28						

T-19 S-19

March 2027

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28	29	30	31			

T-19 S-18

April 2027

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T-20 S-20

May 2027

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T-20 S-19

June 2027

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T-3 S-2

MAGIC SCHOOL PERSONNEL

BOARD OF EDUCATION

President	Mr. Thomas Harnden
Vice-President	Mr. Jason Slater
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Member	Mrs. Brenda Rickenbacker
Member	Ms. Cindy Sutton

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Treasurer	Mr. Henry Muren
Asst. Superintendent (Business/Personnel)	Mr. Michael Andric
Director of Student Services	Mr. Ryan Hartzell
Director of Curriculum and Instruction	Dr. Shelly Habegger
Food Service	Ms. Marcia Kuhns
Transportation	Mr. Terry Heard

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Principal	Mrs. Sheila McGhee
Associate Principal	Mr. Todd Hone
Head Secretary	Mrs. Katharine Kolar
Attendance Secretary	Mrs. Sara Posey
School Counselors	Mrs. Angela Newlan

SCHOOL PSYCHOLOGIST

Ms. Paula Boland

SCHOOL RESOURCE OFFICER

Officer S. Coburn
scoburn@barbertonschools.org

BARBERTON CITY SCHOOLS

Destination 2030

Strategic Plan

Core Values:

These Core Values, clearly stated principles, will guide the Barberton City School's behavior toward others. They will help establish a positive culture of focusing on how people are treated in the school district.

Integrity | Accountability | Valuing and Believing | Resiliency | Safety | Respect

In the Barberton City Schools:

Integrity fosters a culture of trust, ensuring that policies, practices, and communication align with the district's mission to support student success, equitable opportunities, and a safe, inclusive learning environment.

Accountability reflects a shared commitment among all stakeholders—including students, parents, educators, and administrators—to uphold excellence, integrity, and continuous growth.

Valuing and Believing in each student ensures a learning environment where every student is respected, supported, and empowered to succeed regardless of background or circumstances.

Resiliency is a commitment to fostering perseverance, adaptability, and a growth mindset in both students and educators. It embodies the ability to navigate challenges and embrace setbacks as learning opportunities in the pursuit of excellence.

A Safe Environment is the foundation for learning where students, educators, and staff feel secure, valued, and respected. It encompasses physical safety, emotional well-being, and an inclusive culture that fosters trust, belonging, and open communication.

Respect is the cornerstone of a positive and inclusive learning environment, where every student, educator, and staff member is valued, heard, and treated with dignity. It fosters a culture of kindness, empathy, and an understanding of others.

Vision:

A vision is a mental picture of the future, where an organization is going and what it will look like when it gets there. The vision should be time-lined and measurable, and it helps connect employees and stakeholders to a common purpose.

By 2030, the Barberton City School District, through the focus on our core values, will achieve a 5-star rating from the Department of Education and Workforce.

Mission

A mission is a statement of what an organization actually does; it supports the vision, and it helps to focus the direction for the organization.

We create a welcoming, dynamic, and challenging learning environment that empowers every student to achieve their highest potential.

Goals

Goals are based on the critical needs of an organization; they describe what will be achieved and they define the ends toward which efforts will be directed. Goals need to be time-lined, measurable, and further defined by a set of action plans/strategies.

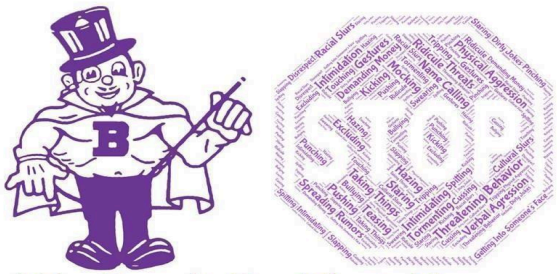
1. **By 2030, the BCSD will meet or exceed state and district assessment benchmarks (with at least 80% of students achieving proficiency) and reduce the achievement gap between all student subgroups by 20%.**

2. **Throughout the 2025-2026 school year, BCSD will cultivate a culture of empathy and respect for all by providing ongoing and intentional activities that promote positive behavior for the BCSD students, staff, and caregivers.**

3. **By 2030, 100% of students, staff, and caregivers will actively fulfill their roles in a strong school-home partnership that supports every child's learning, growth, and success.**

4. **By 2030, the daily student and staff attendance rate shall be at least 95%.**

5. **By June 2026, BCSD will develop and implement a system to effectively communicate the district's stewardship of finances.**



After having multiple conversations and listening to our students and parents…this summer it became clear that bullying is on the hearts and minds of many parents and members of our community.

After discussing this feedback with the administrators in the buildings, we want you to know that we will not tolerate bullying of any type (physical, written, verbal and electronic). We have a plan for how to work together to deal with bullying.

The key to stopping bullying from taking place or continuing is the immediate reporting of any incident to staff and principals.

We take this very seriously and will investigate every bullying report. Every, single, one. If we do not know about the bullying, there is nothing we can do. We encourage students to let us know immediately, and if parents know they need to call us as well.

Please understand that every investigation does not result in discipline based on the bullying policy. Many times each individual involved committed an infraction. This would be considered a peer dispute and handled appropriately.

If it is found that there in fact is bullying taking place (frequent, one-sided harassment), it will be dealt with everything in our power based on the regularly reviewed Barberton Code of Student Conduct and Discipline.

Barberton is a great community and we promote a safe welcoming family atmosphere in the schools for everyone. We encourage our students to be respectful to each other and to look out for each other.

Parents, we need your help.

Please continue to encourage your children to treat everyone with respect and to report any bullying to us immediately.

The safety of every child is vital to their ability to learn, which is why it's our top priority.

If you have questions about our student conduct policy, I'd like to hear them. Please call (330-753-1025) or email anytime.

Mr. Ondrus

IF YOU
SEE
SOMETHING
SAY
SOMETHING
B

DO YOUR JOB

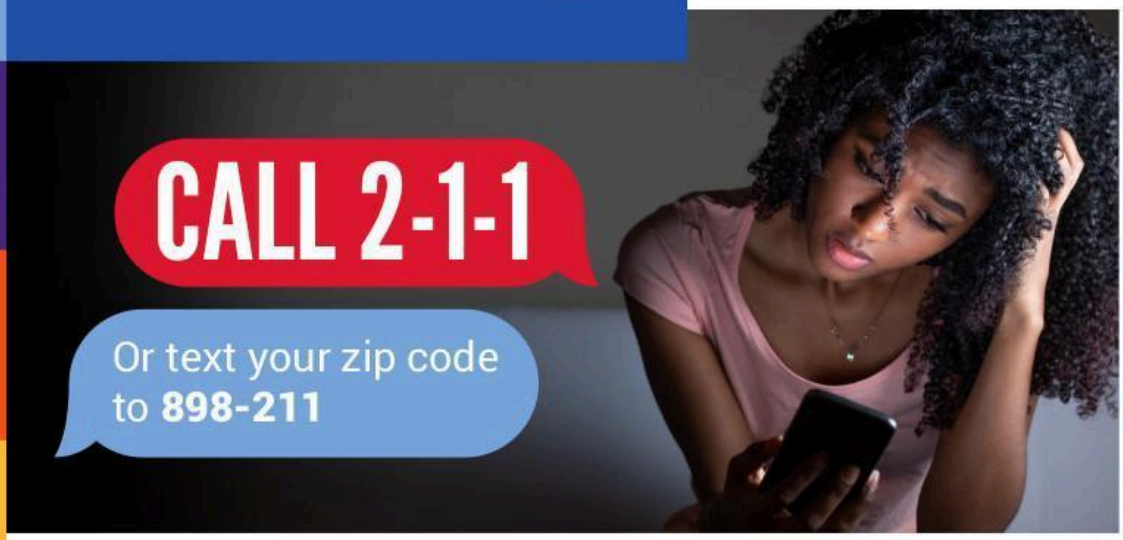
BE RESPECTFUL
BE RESPONSIBLE AND SAFE
BE READY TO LEARN

988
SUICIDE
& CRISIS
LIFELINE
Ohio™

Ohio
SCHOOL
SAFETY
CENTER
Safer Ohio
School Tip Line
844.723.3764
Report concerns for student safety

Do you or someone you know need help?

United Way
SUMMIT • MEDINA



211 is a bridge between people who need services and the agencies that can help.

FREE. CONFIDENTIAL. ALWAYS AVAILABLE.

CALL	2-1-1 or 330.376.6660
SEARCH	www.211summit.org
TEXT	your zip code to 898-211

FOOD EMERGENCY SHELTER
CLOTHING HEALTH CARE
FINANCIAL COACHING
TRANSPORTATION UTILITIES
BABIES YOUTH SENIORS
VETERANS SUPPORT
ADDICTION TREATMENT
DISABILITIES PREGNANCY
HOUSING LEGAL TAX PREP

2-1-1
Get Connected. Get Help.™

BOLD GOALS. BIG RESULTS.

MANDEL COMMUNITY CENTER AT THE SOJOURNER TRUTH BUILDING | 37 NORTH HIGH STREET, AKRON, OHIO 44308 | UWSUMMITMEDINA.ORG

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NOTE: This Student/Parent Handbook is based in significant part on policies adopted by the Board of Education and Administrative Guidelines developed by the Superintendent. Those Policies and Guidelines are incorporated by reference into the provisions of this Handbook. The Policies and Guidelines are periodically updated in response to changes in the law and other circumstances. Therefore, there may have been changes to the documents reviewed in this Handbook since it was approved June, 2026. If you have questions or would like more information about a specific issue or document, contact your school principal or access the document on the District's website: www.barbertonschools.org by clicking on "Board of Education" then "Barberton City Schools Bylaws and Policies".

BARBERTON PRIMARY SCHOOL

Handbook for Students/Parents 2026-2027

This handbook has been prepared for your information and use. When you have questions about the school, please refer to this handbook. If you have questions which the handbook does not cover, please call your child's school. We suggest that you keep this handbook in a convenient location so that you may refer to it as questions arise throughout the school year. Following the rules and procedures specified in this handbook will help to make school a rewarding experience for you and your child.

Our goal is to educate each child according to their ability. Teaching children basic academic skills and values is a very important part of the educational program. We expect each child to come to school ready to learn, become thinkers and contribute positively to a safe learning environment.

This Handbook does not equate to an irrevocable contractual commitment to the student, but only reflects the current status of the Board's policies and the School's rules as of July 1, 2026. If any of the policies or administrative guidelines referenced herein is revised after July 1, 2026, the language in the most current policy or administrative guideline prevails. Copies of current Board policies and administrative guidelines are available from the building principal and on the District's web site, www.barbertonschools.org., Barberton City Schools Bylaws & Policies

We hope that each student has an educationally rewarding and enjoyable school year.

Barberton Primary School
Mrs. Sheila McGhee, Principal
1151 Shannon Ave
330-825-2183
Fax: 330-825-2195

STATEMENT OF PHILOSOPHY

We, the Barberton City Schools Board of Education, believe that all youth have a right to educational opportunities of quality and caliber, which will develop their potential as individuals and citizens in a democratic society. This education must be efficient, effective, conducted through an instructional process that recognizes each child as unique with unique abilities and needs, and accomplished at a cost in keeping with the best principles of fiscal management and responsibility to the taxpayers.

In pursuit of these goals, we are committed to provide each student with the following opportunities;

1. To master the basic intellectual skills of reading, writing, computation, speaking and listening.
2. To instill an understanding of the world and our ever-changing society in order to cope and adapt to the environment of circumstances.
3. To acquire knowledge and understanding of both our cultural and scientific heritage and contemporary world.
4. To foster experiences in democratic living and intellectualize such experiences.
5. To foster and develop individual skills and attitudes that will promote success in post- secondary education and/or in the world of work.
6. To foster the development of creative, aesthetic, and cultural abilities and interests.
7. To promote the wise and productive use of leisure time.
8. To develop and promote those habits of good health and physical activity that are conducive to a long, productive and happy life.
9. To foster a strong sense of self-respect and a commitment to respect and protect the rights of others.
10. To promote and encourage a high value on education.
11. To encourage the setting and meeting of higher personal performance standards.

We recognize that the mandate for equality, rights, and opportunities cannot guarantee absolute quality of educational outcome. Personal, social, financial, and political factors that are beyond a public school system's realm of influence and control all play their role in the molding of students. Nevertheless, within these restraints, we are committed to the achievement of excellence and to the furtherance of these goals. As a Board of Education, we are ever cognizant of our obligations under State and Federal laws and our burden of trust and responsibility to the local citizens within the Barberton City School District for whom the educational institution exists to serve.

EQUAL EDUCATION OPPORTUNITY

This District provides an equal educational opportunity for all students.

Any person who believes that they have been discriminated against on the basis of their race, color, disability, religion, gender, or national origin while at school or a school activity should immediately contact the School District's Compliance Officer:

Mr. Michael Andric
Assistant Superintendent (Business Operations/Personnel)
330-753-1025 ext. 13116

Complaints will be investigated in accordance with the procedures described in Board Policy #2260. Any student making a complaint or participating in a school investigation will be protected from retaliation. The Compliance Officer can provide additional information concerning equal access to educational opportunity.

PARENT RIGHT TO KNOW TEACHER QUALIFICATIONS

Dear Parent/Guardian:

You have the right to know about the teaching qualifications of your child's classroom teacher. The federal law, Every Student Succeeds Act, requires that any local school district receiving federal Title I Improving the Academic Achievement of the disadvantaged funds must notify parents of each student attending any school receiving Tile I that they may request information regarding the professional qualifications of the student's classroom teacher, including the following:

1. Whether the teacher has met the Ohio teacher licensing criteria for the grade level and subject areas in which the teacher provides your child instruction.
2. Whether the teacher is teaching under emergency or temporary status that waives state licensing requirements.
3. The college degree major of the teacher and any other graduate degree or certification (such as National Board Certification).
4. Whether your child is provided services by instructional paraprofessionals (sometimes called teacher's aides) and their qualifications.

Our district is pleased to report that 100% of our teachers for the 2026-2027 school year have met state and federal guidelines and are designated Highly Qualified Teachers.

If you want further information about your child's teacher you may request this information by returning this letter with your identifying information to Mr. Michael Andric at 633 Brady Ave., Barberton OH 44203. Be sure to give the full name of your child, your full name, your complete address including zip code, and the name of your child's teacher(s).

Sincerely,

Jason Ondrus
Superintendent

Title I Funded District

The Barberton City School District complies with federal laws which prohibit discrimination in programs and activities receiving federal assistance.

Title I Regulation-Parents may request information regarding the professional qualifications of their children's teachers. For further information regarding Title I services for children, contact Dr. Shelly Habegger at 330-753-1025, shabegger@barbertonschools.org.

All teachers in Barberton City Schools who teach core academic subjects are highly qualified teachers, as defined by the Ohio Department of Education. Contact the Barberton City School for information (330-753-1025) or visit the Ohio Department of Education's website for teacher certification. http://www.ode.state.oh.us/ .

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color or national origin.

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of handicap.

Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex.

The Barberton City School District also complies with the Family Education Rights and Privacy Act of 1974 which grants to parents/guardians the right to examine their children's official school records.

Inquiries regarding unlawful discrimination may be directed to:

Mr. Michael Andric, Asst. Superintendent (Business Operations/Personnel)

or

Mr. Ryan Hartzell, Director of Student Services

Barberton City Schools
633 Brady Ave.
Barberton, OH 44203
330-753-1025

Barberton City School District School-Parent Partnership

The Barberton City School District, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

SCHOOL-HOME PARTNERSHIP

SCHOOL-HOME PARTNERSHIP

School's Role	Caregiver's Role	Student's Role
Provide students high quality curriculum and instruction to meet state standards.	Encourage daily attendance.	Attend school daily and arrive on-time.
Provide students social and emotional support.	Encourage healthy habits.	Follow school rules and PBIS expectations.
Provide students and caregivers regular academic progress reports.	Regularly check students academic progress.	Give their best effort and complete all classwork and homework.
Send regular communications to families regarding school events and other happenings.	Keep current with all school and district communications and make sure contact information is accurate.	Support communication between home and school.
Provide caregivers with access to staff.	Attend essential school functions (open house, conferences, meetings).	Ask for help when help is needed.
Provide students with a variety of extracurricular opportunities.	Promote student involvement in extracurricular activities (school and/or non-school sponsored).	Get involved in extracurricular activities (school and/or non-school sponsored).
Provide caregivers opportunities to participate in their student's school experience.	Get involved with the school (volunteering, PTA/PTO participation).	Be an active participant in the school.

ADDITIONAL REQUIRED SCHOOL RESPONSIBILITIES

Additional school requirements under Title I may be found at Policy #2261.01. Parents who do not have access to the Internet may use the parent access computers in the Guidance Office at Barberton High School.

If you have questions about the School-Parent Compact, please contact Mr. Jason Ondrus, Superintendent, at 330-753-1025.

SECTION I – GENERAL INFORMATION

ENROLLING AND/OR WITHDRAWING

In general, State law requires students to enroll in the school district in which their parent or legal guardian resides unless enrolling under the District's open enrollment policy.

New students under the age of 18 must be enrolled by their parents or legal guardian. When enrolling, parents must provide copies of the following

A. A birth certificate or similar document
B. Court papers allocating parental rights and responsibilities, or custody (if appropriate)
C. Two (2) Proof(s) of residency
D. Proof of immunizations
E. Parent/Guardian ID

All Barberton Schools enrollments are done at the Administration Building, 633 Brady Ave, Barberton 44203. Please complete online registration through Final Forms which can be found at www.barbertonschools.org. After completion of Final Forms please contact your Barberton Board of Education to complete registration. Any questions about enrollment should be directed to the Administration Office at 330-753-1025 ext. 13200.

Parents must notify the Principal about plans to transfer their child to another school. School records including disciplinary records of suspension and expulsion, will be transferred to the new school within 14 days of the parents' notice or request.

For health and safety reasons we are asking that parents inform the schools of any and all phone and address changes through the year. This can be done in Final Forms. It is critical that the schools have current information to better communicate with you. This is the responsibility of parents.

The parent/guardian should fill out a records release form when they enroll at a new school. A copy of the student's records will be mailed directly to the new school.

A student is deemed to be enrolled until we receive a request and notice from the student's new school. This counts towards truancy and grades.

Barberton City Schools

Online Enrollment Guide

Register your student online.

1 Getting Started

Visit barbertonschools.org and click Student Registration. Select the appropriate registration link. This link will direct you to create a Parent Account in FinalForms.

2 Create a Parent Account in FinalForms

Enter Parent/Guardian information. You will receive an email to confirm account and create a password. After your password is set, click LOGIN and ADD STUDENT.

3 Complete & Submit Forms

Enrollment forms will be listed on the left side of the screen in RED and will turn GREEN when completed.

Please note all fields marked "required" throughout the form must be filled in to complete registration. Your typed signature is required at the bottom of each form.

4 Gather and Upload Required Enrollment Documents

Gather the below required enrollment documents. You can upload a scanned copy or simply take a picture of each document. If you are unable to upload, please bring documents to our Administration building located at 633 Brady Avenue, Barberton, OH.

- ❑ Student's Birth Certificate
- ❑ Student's Immunization Record
- ❑ Parent/Guardian Photo ID
- ❑ Copy of Custody Paperwork *(if applicable)*
- ❑ Individualized Education Plan (IEP) or Evaluation Team Report (ETR) *(if applicable)*
- ❑ 2 Proofs of Residency
  (*Documents proving residency MUST be <u>current</u> in custodial parent's name.)*
  #1: Lease or Mortgage Agreement
  #2: Utility Bill, Property Tax bill, Job & Family Services, or Gov't Documents.

5 Enrollment is Complete

A confirmation email will be sent from FinalForms. The schools will contact you when your student may begin.

NEED HELP?

OR DON'T HAVE INTERNET ACCESS?

Call Administration Office 330-753-1025

NOTE: Registration must be completed online. There are no longer paper forms available.

Barberton City Schools
633 Brady Avenue, Barberton, OH 44203
barbertoncityschools.org

Revised 01/29/2024

ATTENDANCE

Regular attendance is an important factor in the establishment of a good scholastic record. Work missed through absences is difficult to make up. There is no substitute for the actual participation in the daily classroom discussion and work. Excellent attendance is encouraged and rewarded and is our goal for every student. Perfect attendance is defined as 0 days absent and 0 times tardy.

Absences: When a child is absent from school for illness or other reason, it is the responsibility of the parent to call the school between 7:00 a.m. and 8:15 a.m. each day to report the absence.

Reporting a student absent:
Please call your school's phone number and press 2.
Please state:
Your name
Your child's name
Teacher's name or homeroom
Reason for the absence

Excused Absence: The Board considers the following factors to be reasonable excuses for time missed at school:

A. personal illness (a written physician's statement verifying the illness may be required)
B. appointment with a health care provider
C. illness in the family necessitating the presence of the child
D. quarantine of the home
E. death in the family
F. necessary work at home due to absence or incapacity of parent(s)/guardian(s)
G. observation or celebration of a bona fide religious holiday
H. out-of-state travel (up to a maximum of twenty-four (24) hours per school year that the student's school is open for instruction) to participate in a District-approved enrichment or extracurricular activity. Any classroom assignment missed due to the absence shall be completed by the student. If the student will be absent for twenty-four (24) or more consecutive hours that the student's school is open for instruction, a classroom teacher shall accompany the student during the travel period to provide the student with instructional assistance.
I. such good cause as may be acceptable to the Superintendent
J. medically necessary leave for a pregnant student in accordance with Policy 5751
K. Absences due to a student's placement in foster care or change in foster care placement or any court proceedings related to their foster care status
L. Absences due to a student being homeless

Any excessive absences may require a doctor's excuse for the school files. A written explanation must be sent with the student on the day the student returns to school or the absence may be considered unexcused.

Excessive Absenteeism: When a student is absent 38 or more hours in one school month with or without an excuse or they are absent 65 or more hours in one school year with or without an excuse they are considered excessively absent.

Truancy: A student will be considered "habitually truant" under State law if the student is absent without a legitimate excuse for 30 or more consecutive school hours, for 42 or more school hours in one school month, or 72 or more school hours in a school year.

If a student who is habitually truant violates the order of a Juvenile Court regarding the student's prior adjudication as an unruly child for being a habitual truant, s/he may further be adjudicated as a delinquent child. In order to address the attendance practices of a student who is habitually truant, the Board authorizes the Superintendent to take any of the following intervention actions:

A. Assign the student to a truancy intervention program
B. Provide counseling to the student
C. Request or require the student's parent to attend a parental involvement program
D. Request or require a parent to attend a truancy prevention mediation program
E. Take appropriate legal action
F. Assignment to an alternative program, if available

Partial Absence: Students who arrive after the 9:10 a.m. tardy bell must report to the office with a parent to sign in and obtain an admittance slip. Habitual lateness to school is considered as a form of truancy and may result in a truancy referral.

The Superintendent is authorized to establish an educational program for parents of truant students which is designed to encourage parents to ensure that their children attend school regularly. Any parent who does not complete the program is to be reported to law enforcement authorities for parental education neglect, a fourth class misdemeanor if found guilty.

PARENTS/GUARDIANS CAN BE CHARGED WITH CHILD NEGLECT OR CONTRIBUTING TO DELINQUENCY, A FIRST DEGREE MISDEMEANOR, IF YOUR CHILD CONTINUALLY FAILS TO ATTEND SCHOOL. Please note: missing the bus or oversleeping by the parent or student is not an acceptable excused reason for being late to school

Vacation:

The Board of Education does not encourage students being excused from school for vacations or non-emergency trips out of the district. However, we recognize that family work schedules may cause a child to be out of school for a short period of time during the school year. The vacation policy is to accommodate parents who can only get their scheduled vacation time during the academic school year. The responsibility for taking a child out of school for a vacation or non-emergency trip rests with the parents, and they must notify the school administration in advance. Parents must not expect work missed by their child to be re-taught by the teacher. However, if the school is notified in advance, every effort will be made to provide a general list of assignments. Vacations will not be approved during two consecutive weeks of any semester. Students who are absent for more than two consecutive weeks should be enrolled in another school or have a professional tutor. Evidence of such attendance or tutoring should be presented upon return to Barberton.

THE IMPACT OF YOUR CHILD'S ATTENDANCE

Attendance during one school year	Equates to days absent	Which is approximately	Which means the number of lessons missed
94%	10 days	2 weeks	60 lessons
90%	19 days	4 weeks	120 lessons
85%	29 days	6 weeks	180 lessons
80%	38 days	8 weeks	240 lessons
75%	48 days	10 weeks	300 lessons
70%	57 days	11.5 weeks	345 lessons
65%	67 days	13.5 weeks	405 lessons

SCHOOL OFFICES

The school office is always open and available between 8:00 a.m. and 4:00 p.m. Our daily schedule is as follows:

8:40am	Students may enter the building.
9:10am	Tardy Bell, classes begin
3:15 pm	Car rider and Walker Dismissal
3:30pm	Bus Dismissal

LATCHKEY

** THE SCHOOLS HAVE A LATCHKEY PROGRAM AVAILABLE FOR THOSE
STUDENTS WHO NEED TO ARRIVE AT SCHOOL BEFORE SCHOOL START TIME. The Latchkey Program is available before school from 6:30 to the beginning of the school day. For Latchkey information, please call your child's school and press 4. Application forms are available in the school office.

The school is directly responsible for supervision of students only while they are on school property during the school day. Once they leave school property, this becomes the responsibility of the parents. The school will cooperate with parents in stressing the rules of safety to and from school and will assist with discipline problems that occur between home and school. Generally, misbehavior that occurs off school property is a police matter.

DISMISSAL

Dismissal procedures for car riders and walkers will be shared with families previous to the start of the school year however they are subject to change. Please adhere to these procedures for a safe and efficient dismissal each day.

The school is directly responsible for supervision of students only while they are on school property during the school day. Once they leave school property, this becomes the responsibility of the parents. The school will cooperate with parents in stressing the rules of safety to and from school and will assist with discipline problems that occur between home and school. Generally, misbehavior that occurs off school property is a police matter.

EARLY DISMISSAL FROM SCHOOL

When parents wish for their child to be dismissed early for any portion of the school day for a doctor's appointment, a note should be sent to the school the day before, if possible. Pupils who are excused from class during the school day must be signed out at the office by a parent or other authorized person. Be prepared to show your I.D. when you come to sign your child out of school.

Please keep in mind, the school day ends at 3:30pm. Important learning takes place until the very end of the day. It is encouraged to make every attempt to schedule appointments outside the school day.

ELECTRONIC DEVICES

The use of personal electronic devices are permitted only with administrative approval, or approval from classroom instructors. Devices such as cell phones, smart phones, tablets, iPods, iPads, or other personal electronic devices cannot be used during the school day. Permission to use personal electronic devices will vary depending on the location of the building. Earbuds and headphones are not permitted without permission of the classroom teacher, study hall monitor, or other school personnel.

Violation of the Electronic Devices guideline as outlined in this document may result in the following disciplinary actions (the administration may vary discipline based on the situation):

1st Offense	Verbal warning
2nd Offense	Confiscation of the device for the day by administration
Repeated Offenses	Parents/Guardians will be required to pick-up the device from administration

Students will face suspension and possibly expulsion for using an electronic device of any kind to cheat in class. In addition, students may not record any lesson or any other event without the teacher or administration pre-approval. Students who record other students or events may face suspension or expulsion. ELECTRONIC DEVICES such as, but not limited to wireless or electrical communication devices personal or school owned, i.e., cell phones, cameras, ipods or electronic gaming systems. Any misuse of school and/or school owned devices and/or technology, or violation of this rule may result in confiscation of the device and/or disciplinary action. Administrators may hold the device until a parent claims it from the school office. Contents of cell phones may be searched if a reasonable suspicion exists that it may have been used in an activity prohibited by the Code of Conduct. Administrative time may not be used to investigate lost or stolen electronic items.

TELEPHONE

Outgoing calls: Students must have permission from the principal, teacher, secretary or other staff member before they use the telephone. Calls should be made for emergencies only.

Incoming calls: Phone calls regarding students' dismissal procedures are unacceptable unless it is an emergency situation. Please DO NOT call the school during the day with this type of information. Any change in your student's established dismissal routine MUST be in writing from the parent and given to the classroom teacher before 2:00 pm.

CUSTODY CASES

If a court order exists concerning the legal custody of your child, the parent or guardian who has legal custody must provide the school office with a copy of these directives and a letter indicating who has access to the child during the school day. (If getting copies is a problem, bring the original papers to the office, and we will copy them for you.) A letter from an attorney is not acceptable.

It is the responsibility of the parent or guardian who maintains legal custody to see that these directives are on file in the school office. We want to be sure that children are released only to authorized adults.

STUDENT WELL BEING

Student safety is the responsibility of both students and staff. Staff members are familiar with emergency procedures such as evacuation procedures, fire and tornado drills, safety drills in the event of a terrorist or other violent attack, and accident reporting procedures. If a student is aware of any dangerous situation or accident, s/he must notify a staff person immediately. See Something, Say Something.

Each student enrolled in Barberton Schools must have emergency information entered into Final Forms. Carefully complete the space for emergency numbers of people the office could contact in the event of an illness or emergency. These people will be contacted only in the event that we cannot contact the parent/guardian. If your child has a medical condition, which could require emergency attention, please notify the Office.

All Barberton City School employees are mandated reporters. This means that any questionable marks or stories will be reported to Children's Services. It is not the responsibility of the staff to investigate if the alleged situation is actual abuse. Please understand that all calls are in the best interest of the overall well being of the students and CSB will be the one to determine if action is needed.

RECORDS

The school keeps a permanent record folder, a health card, attendance information, and other records for each student. These records contain important academic and personal information. It is important that the school has a record of special chronic illnesses, anticipated medical problems, and instructions for dealing with them. The school also must be informed of changes in addresses and phone numbers.

INJURY AND ILLNESS

All injuries must be reported to a teacher, other staff member, the nurse or the office. If the injuries are minor, the student will be treated and may return to class. If medical attention is required, the office will follow the school's emergency procedures and attempt to make contact with the student's parents.

A student who becomes ill during the school day should request permission to go to the office. The school nurse/office aide will have students rest in the office or call home. Students will not be permitted to go home unattended. A parent or responsible adult will be contacted before the student is excused from school. The parent must pick up the student in the school office. Students are NOT to call home to ask to leave the building. The school office will place the call.

HEALTH/MEDICATION INFORMATION

1. **NO** medication will be given without the completion of medication forms, available in the school office. One form is to be completed by the parent and the other by the physician. For example, if your child misses school and has a prescription, they must take the medication at home or have the required forms completed. Only medication in its original container; labeled with the date, if a prescription; the student's name; and exact dosage will be administered. Medication is to be brought to the office first thing in the morning, and will be kept in a secure location in the office.

   At the end of the school year, it is the responsibility of the parents to pick up the unused medication and container. The school principal will dispose of any medications left the next day.

2. Children should not attend school if they have either a fever, rash, obvious symptoms of cold or flu, or have vomited within the last 24 hours. Please be prudent in your decisions concerning this area so that infections are not transmitted to other children.

3. Children restricted from school activities such as gym or recess must have on file a written note from the physician.

4. If you desire homework for your child who has been absent, the school office must be notified at the time you report your child absent from school. Make up work will be given upon return unless the student's absence exceeds three days. Assignments will be ready for parents to pick up at the office by 3:30pm on the day you have requested.

5. Communicable diseases should be reported to the school office when they occur. Children should remain home until all symptoms of the disease disappear or a written release from the doctor is submitted. Children placed on antibiotics for communicable illnesses should not return to school until they have been on their antibiotics for at least 24 hours. Information on Control of Casual-Contact Communicable Disease (Policy 8450), Control of Direct-Contact Communicable Diseases (Policy 8453), and Control of Blood-Borne Pathogens (Policy 8453.01) can be found on our website (www.barbertonschools.org).

6. All pupils must have up-to-date immunization records on file in the school office. In order to safeguard the school community from the spread of certain communicable diseases, the Board of Education requires all students to be immunized against chicken pox, poliomyelitis, measles, diphtheria, rubella (German measles), pertussis, tetanus, mumps, and Hepatitis B. It is highly recommended that students have the full set of immunizations required for the younger students. If there is any reason your child cannot have these immunizations, an exemption form must be on file. The school nurse must approve acceptable variations in the immunization schedule. You may call the school nurse at your building. Failure to comply with immunization requirements will result in exclusion from school. State law requires this.

7. If an accident or sudden illness occurs at school, necessary first aid will be administered. If in the judgment of the principal and/or school nurse, conditions warrant your immediate attention, you will be notified. If you cannot be reached, we will use the emergency form to contact the person you have designated.

   If your child is asthmatic, it is the parent/guardian's responsibility to complete the Asthma Action Plan and return it to the school office. If the child must carry an inhaler, a Med 3 form must be on file signed by the parent and doctor. It is recommended that an extra inhaler also be kept in the school office.

8. Our school nurse has provided these guidelines for management of head lice (Pediculosis) (Policy 8451):

The goal of these guidelines is to minimize the transmission of head lice in school, while maximizing school attendance for all students. The guidelines are based on recommendations of the CDC, AAP, NASN, and AAFP,

Head lice screenings will fall into three categories:
Identification of cases and subsequent response:

1. A student may be checked for head lice due to a display of signs or symptoms or because of close contact with an active, known, case.
2. If nits are noted, but live lice are not seen with visual observation, the student shall be checked with the Robicomb (unless medically contraindicated) – if no live lice are found:
    - An information letter shall be sent home with the student at the end of the day.
    - The student may remain in school.
    - The student will be scheduled for a recheck in a few days.
3. If nits are noted and live lice are seen visually or found with the Robicomb.
    - The student may remain in school at the discretion of the nurse.
    - The teacher will be informed in order to monitor head to head contact activities. A letter will be sent home at the end of the day requesting treatment before returning to school.
    - An attempt will be made to contact the parent by phone. If they choose to pick up the child early, it will be an excused absence.
    - The student is allowed, but not required, to take one day excused absence for treatment of lice.
    - The student may return to school as soon as a treatment has been completed.

STUDENTS WITH DISABILITIES

The Americans with Disabilities Act (A.D.A.) and Section 504 of the Rehabilitation Act (Section 504) prohibit discrimination against persons with a disability in any program receiving Federal financial assistance. This protection applies not just to students, but to all individuals who have access to the District's programs and facilities (Policy 2460). Further information can be found on our website.

HOMELESS STUDENTS

Homeless students will be provided with a free and appropriate public education in the same manner as other students served by the District. Homeless students are eligible to receive transportation services, participate in education programs for students with disabilities or limited English proficiency, participate in gifted and talented programs, and receive meals under school nutrition programs. Homeless students will not be denied enrollment based on lack of proof of residency. For additional information contact the Student Services Director at 330-753-1025 ext. 13127.

PROTECTION AND PRIVACY OF STUDENT RECORDS

The School District maintains many student records including both directory information and confidential information. Please refer to the Barberton Board of Education Policy #8330

PARENT/STUDENT RIGHT TO FILE A COMPLAINT

Any parent or student who believes that the School District has failed to comply with the Family Education Rights and Privacy Act ("FERPA") or the Protection of Pupil Rights Amendment ("PPRA"), may file a complaint directly with the Family Policy Compliance Office, US Department of Education, 400 Maryland Ave SW, Washington, DC 20202-8520.

STUDENT FEES OR FINES

INSTRUCTIONAL FEES

No instructional materials fee will be charged this year.

CARE OF SCHOOL PROPERTY

This is our school. We are proud of it. In order to maintain our pride, we must keep it clean and attractive. Students are responsible for the proper care of supplies, furniture, equipment, and buses. Therefore, any student who disfigures property, breaks windows, or does other damage is responsible for payment. We can all help by remembering to:

- Place waste materials in containers provided.
- Not write on or place signs on the painted surfaces.
- Not write or scratch on desks.
- Work together to keep the inside and outside of the building as clean and neat as possible.

Textbooks and Library Books

All necessary textbooks and technology are furnished at no cost to the student as well as the privilege of using the library materials. However, if any of these materials are lost, destroyed, or misused, the student responsible will be expected to pay the replacement cost for that item.

Collection of Debts: Any monies owed to the school will be recorded as soon as the debt is incurred. The records of a student will be held if the student has a debt to the school for lost or damaged textbooks, instructional materials, or equipment; lost or damaged library materials; meal fees; lost or damaged athletic equipment; club or organization materials or fund raising merchandise or money not turned in; damages to school property or buildings; or any other debt deemed to be legitimate by the principal. Records, credits, confiscated items or diplomas will be held until debts are paid.

LOCKERS AND DESKS

Lockers and desks are school property and are subject to search by school officials at any time.

FOOD SERVICE

District Participation in the Community Eligibility Provision

When the Barberton City School District is participating in the USDA Community Eligibility Provision (CEP) program, all enrolled students can receive one reimbursable breakfast and one reimbursable lunch each school day at no cost to families, regardless of household income. Families are not required to complete a free and reduced-price meal application for students to receive school meals. Additional charges may apply for à la carte items, extra entrees, snacks, beverages, or other non-program foods purchased separately. Students are encouraged to take advantage of the nutritious meal options available daily as part of the district's commitment to supporting student health, wellness, and academic success. Income and waiver forms are still available for assistance with school fees during this program.

Breakfast and lunches are served as part of the total educational program at Barberton City Schools. Breakfast and lunch prices will be announced at the start of school. There is financial help available for all students' families who cannot afford the price of the meal. This includes a hot regular lunch in all buildings or pizza lunch or sub lunch at middle school and high school. Ala carte items are not included with the free/reduced meal program. Paper applications can be obtained from your school office or by going to the Barberton City School district homepage Food Service Department. We recommend families apply online by going to: payschoolscentral.com, click on register, select I am a parent and follow the prompts. You must have your child(ren's) student ID number to take advantage of this option. Qualifying families should return the completed applications to the school office as soon as possible. A NEW APPLICATION MUST BE FILLED OUT EACH SCHOOL YEAR. Parents/Guardians whose children were free or reduced previously will need to login to payschoolscentral.com and update their information. STUDENTS THAT WERE APPROVED THE PRIOR YEAR MUST COMPLETE A NEW MEAL APPLICATION AND MUST BE APPROVED BY THE MIDDLE OF SEPTEMBER, OTHERWISE THEY WILL LOSE THEIR MEAL STATUS AND AUTOMATICALLY CHANGE TO PAY STATUS.

Each student will have an I.D. number and/or ID card that will be used for receiving a school breakfast and/or lunch. Please work with your student to help them memorize their I.D. number in case their ID card becomes misplaced. All students can receive a free breakfast and lunch. If a student wishes to purchase additional food or snacks, they must have money in the lunch account. Prepayment can be made by sending cash or a check made payable to the school cafeteria. Money will only be deducted when the student uses the account to purchase extras. Barberton City Schools also offers Pay Schools Central Program (the same program for free/reduced meal applications). Using his program will reduce the chance of lost or stolen money for meals. To access this convenient program, log onto payschoolscentral.com and select the "Sign Up" option from the menu. The screen will guide you through the process to establish your account. We strongly encourage families to sign up for the auto replenishment option which automatically adds an amount of money you set when the balance reaches a low amount. This will ensure your child(ren) will always have funds to purchase their meals. Money will only be deducted when the student makes a purchase. For students not wishing to have the convenience of having money on their account, the computer will act like a cash register and accept cash through the line.

IT IS NOT A POLICY OF THE BARBERTON CITY SCHOOLS TO LOAN MONEY FOR MEALS.

The cafeteria will keep an updated roster of the students who have borrowed money. At the end of each school year this list of students will be submitted to the school office, and any money owed the cafeteria will become a fee obligation which must be paid in full. Students who owe the cafeteria money may not purchase any extra á la carte items until their balance is "paid off in full". Students are discouraged from sharing their foods or beverages with one another during meal times, given concerns about allergies and other restrictions on some students' diets.

Lunch Boxes, Treats and Snacks

Please see our district Food Service Department website for good nutritional choices.

*Remember to keep your child's food safe by putting ice packs in the lunch box when meats and dairy products are given. Milk, 100% juices, water and a variety of nutritious snacks are available for purchase in the cafeteria daily. For more information on nutrition for you and your children visit **www.healthiergeneration.org or www.choosemyplate.gov**

SAFETY AND SECURITY

Tobacco, Alcohol and Other Drugs

The Barberton Schools shall not permit any student to possess, transmit, conceal, consume, show evidence of having consumed, used or offered for sale any alcoholic beverages, illegal drugs, non-prescription drugs, look-alike drugs, or any mind altering substance while on school grounds or facilities; at school sponsored events; in other situations under the authority of the District or in controlled vehicles. Included in this prohibition are any substances represented as a controlled substance, non-alcoholic beers, steroids, tobacco and tobacco products, vapor products and drug paraphernalia

- Students found in violation of this policy will be subject to disciplinary action as described within the student code of conduct up to and including expulsion and referral for prosecution. Schools will provide information concerning counseling and professional treatment programs.

- Adults are also prohibited from smoking on school property.

PERSONAL ARTICLES

Students are discouraged from bringing to school toys, excess money and/or other valuables such as cell phones, tablets, gaming devices or MP3, or expensive personal items. The school is not responsible for lost or broken articles.

PETS/ANIMALS

Per District Policy #9150, no animals should be brought onto school premises at any time, except in the case of "service animals" required for use by a person with a disability.

BICYCLES

We discourage bicycling to school however, students who do ride bikes to school must have them in good condition and a lock placed on the bike in the bike rack at school. The school is not responsible for lost or stolen bicycles, skateboards or scooters. These items are to be walked onto school property to prevent accidents and students must follow all safety rules. Students violating these rules will lose this privilege. It is strongly suggested that children riding bicycles to school wear helmets.

FIRE, TORNADO, AND SAFETY DRILLS

FIRE/TORNADO DRILL PROCEDURES

The School complies with all fire safety laws and will conduct fire drills in accordance with State law. Each class will receive instructions for fire and tornado drill procedures. Follow instructions given by the teacher.

1. Check the posted instructions in each classroom for fire and tornado drill procedures.
2. WALK. NO TALKING. Move quickly and quietly to the designated area(s).
3. Wait for instructions before returning to classrooms.

LOCKDOWN DRILL AND EVACUATION PROCEDURE

The Barberton City School District has policies and procedures in place to address both of these issues. Safety drills will be conducted periodically. Teachers will provide specific instruction on the appropriate procedures to follow in situations where students must be secured in their building rather than evacuated. These situations can include a terrorist threat, a person in possession of a deadly weapon on school property, or other acts of violence.

EMERGENCY CLOSING AND DELAYS

If the school must be closed because of inclement weather or other conditions, the school will notify the following radio and television stations:

WAKR-1590 AM	**WKDD-98.1 FM**	**WKYC TV 3**
WTAM-1100 AM	**WMMS-100.7 FM**	**WEWS TV 5**
WCPN-90.3 FM	**WCRF-103.3 FM**	**WJW TV 8**
WMJI- 105.7 FM	**WGAR- 99.5 FM**	**WOIO TV 19**

Calls should NOT be made to the school office. The Superintendent makes the decision regarding school closings and parents will be notified of school closings or delays via a pre-recorded telephone message delivered to the phone number on file.

Parents and students are responsible for knowing about emergency closings and delays. DO NOT send children to school until you are sure school will be open. Please inform your child what to do or where to go if it is necessary to dismiss school early.

BCSD Inclement Weather Guidelines

A snow day is always a difficult decision, and we do not make these decisions lightly. As superintendent of our school district, my decision to close school is always based on the safety of our students and staff. Although there are no hard and fast rules when deciding to close school due to inclement weather, the following conditions are considered:

- The amount of snow on the ground
- The projected amount of snow to fall
- Weather forecast for the school day
- Road conditions
- Temperature
- Wind chill
- Ability of the City of Barberton to plow and salt the streets
- Conditions of school parking lots and sidewalks

When hazardous weather arrives in our community, the most important issue is the safety of our students and employees. As parents, you have the right to keep your students home if you feel it is not safe. If we close school, the superintendent's goal will be to make a decision by 5:30 or 6 a.m. When the decision is made, we will send automatic phone messages that reach all of our families and staff members; and we will contact all local radio, TV and newspapers. Please understand that we make difficult decisions about snow days with thoughtful, well-researched and conscientious practices and procedures.

We do encourage students to enjoy recess outside. Students will go outside if the "feel like" temperature is above 20 degrees. Please make sure your child is dressed appropriately.

NEWSLETTERS/EMAILS/NOTICES

From time to time, notices or bulletins will be given to your child. Please encourage your child to bring notices home. Newsletters and emails will inform you of many school activities and projects pertaining to your school. Please keep your contact information up to date in Final Forms.

Parent Square will be used as the primary communication tool. Please make sure you are connected to Parent Square with your most recent contact information. DOJO will be used to communicate classroom behaviors with parents.

VISITORS

All guests (including familiar faces) are required to show valid photo ID and check in at the school main office. Visitors will wear a guest pass that will identify them to all faculty and staff. It is our goal and responsibility to create and maintain a safe learning environment.

PARENT/GUARDIAN VISITATION

1. Parents/guardians are welcome to visit the school to observe the program in operation. Please call the office the day before you wish to visit and arrange a mutually agreeable time between parent and teacher of not more than 30 minutes. Classroom observations are limited to parents/legal guardians.
2. It is required that you show a valid photo ID and check in at the office upon arrival at the building. At no time are unauthorized persons allowed to go to the classrooms. At dismissal time the teacher will escort your child to the appropriate exit where you may meet your child. This is a safety measure for your children. Parents should wait outside of the school building until the dismissal bell rings.
3. If you must get a message or deliver an item to the school for your child, you must do so through the school office. No one may go to the classrooms for any reason without authorization from the office.

EVENTS

The district will provide every person with an equal opportunity to participate in the activities of the district. If there are any school activities that a person with disabilities wishes to attend, but for which a reasonable accommodation may be necessary, please contact the building administrator.

LOST AND FOUND

Most articles, which are found, are turned in to the office. If the article is labeled, the child will be notified. If the article is unlabeled and unclaimed after a reasonable length of time, it will be given to a welfare agency. Boys and girls should be encouraged to make an attempt to locate clothing and other personal possessions, which they lose or misplace. We are attempting to teach children to develop responsibility. Many valuable items are unclaimed during each school year.

SECTION II – ACADEMICS

PROGRESS BOOK

The Barberton City School District has implemented the parental access feature of our web-based grade book, Progress Book. Your child's classroom teachers have been offered the opportunity to post assignments, grades, messages, and homework to a secure Internet site for you to view. Each parent will be given a unique username and password. To access this information you need to use a computer that has Internet access, and you need to use Internet Explorer to access the Internet. This account is accessible 24 hours a day. If you do not have internet access at home, you should be able to go to any public library and access this site from one of their computers.

Create a Progress Book Account
To create an account, click on the link, ProgressBook and follow the instructions to log in or if you do not already have an account, click Sign Up.

Accessing an Account:

1. If you forget your username or password, click "can't access your account?"
2. For security purposes, if you are unsuccessful after 10 attempts to log in to your account, the system automatically locks your account for 10 minutes.
3. If the school district locks a student's account and the student tries to log in, the student receives a message stating that their account is locked. If a parent tries to log in, the student's icon is disabled, and a hover tip displays stating the account is locked.
4. If the school district disables your account and you try to log in, a message appears on the Login screen stating your account is disabled.

GRADING

Report cards are issued at the end of each nine weeks for all students. To keep families informed of concerns about students' progress please check Progress Book using the steps above. There is one regularly scheduled parent/teacher conference day each semester, however, conferences to discuss students' progress or concerns may be requested by either the school or the parent at any time.

Literacy progress will be shared through a Success For All parent report. Math, Writing, Specials and Behavior will be reported on the district report card.

TESTING

Standardized achievement tests and competency tests, as required by Ohio law, are given to Barberton students at specified grade levels. These tests also enable the school staff to monitor student progress and strengthen the curriculum.

VOCAL MUSIC, LITERACY LEARNING, ART, HEALTH AND PHYSICAL EDUCATION

All pupils are regularly scheduled for classes in special areas listed above. Gym shoes must be worn by all pupils during physical education. This is for the child's protection and safety.

HOMEWORK

- **Extra time may be needed to work with your child after school especially in the areas of reading and math.Your child is required to read every night for 20 minutes and return their Read and Respond form. It is also recommended that they practice their math facts.**

HOW TO STUDY

Attitude is important – think positively – work independently.

1. Keep your mind on what you are doing. Learning requires concentration.
2. At home there should be a definite, well-lighted, quiet place to study.
3. Read the entire assignment rapidly; re-read slowly to understand content and details. Make notes.

A student who studies well will:

1. Bring pencil, paper and other materials necessary to function in the classroom;
2. Be an active participant in the classroom, listen well, take part in discussions;
3. Ask questions if the student doesn't understand or if the student has a problem;
4. Plan their work and schedule time for homework each day and make sure the student understands their assignments before leaving school;
5. Use what the student learns and see how each subject applies to the others; and
6. Strive to do their best and not just get by.

PROMOTION, ACCELERATION, ASSIGNED and RETENTION

The promotion, acceleration and retention of each student in the Barberton City School District will be determined individually. The decision to promote a student or to retain a student in a grade will be made on the basis of the following factors which the teacher will take into consideration: reading grade, mental ability, age, physical maturity, emotional and social development, social problems, home conditions and grade average. Promotion procedures demand continuous analysis and study of the cumulative student case records. Students may also be assigned to a grade if a teacher sees that all factors have not met satisfactory requirements. No student will be promoted to the fourth grade if they attained a score in the range designated by O.R.C. 3310.0710 (A)(3) on the State mandated assessment except in accordance with the provisions of Policy 2623.02 – Third Grade Reading Guarantee or in accordance with State law.

CONFERENCES

Parent/Teacher conferences are scheduled twice a year. Parents who wish to confer with a teacher or a team of teachers at other times of the year should call the school to set an appointment. These conferences enable us to develop an active partnership between the school and parents/guardians.

PARENT COMMUNICATION

It is reasonable to expect that parents may occasionally have inquiries, complaints or concerns. Such concerns can best be addressed if taken initially to those persons closest to the problem. Normally, this means talking the matter over with the teacher first. The vast majority of problems can be resolved at this level. However, if after talking with the teacher the parents want to carry the concern to the building administration (assistant principal and/or principal), the parent should call the office, advise him/her of the situation and/or arrange an appointment to further discuss the matter. You can contact teachers at school via their email address. First type in their first initial then last name followed by @barbertonschools.org or feel free to call the teacher at school and leave a voicemail message. The school's phone number is listed in this booklet.

Please remember to handle concerns professionally. This is a wonderful opportunity to model for your child how to problem solve with respect. No threatening or aggressive behavior and language toward the staff will be tolerated.

SECTION III – STUDENT ACTIVITIES

OUTSIDE RECESS

1. Recess is part of the daily school schedule. We ask for your cooperation in providing proper clothing for your child (coats, hats, gloves, etc. when cold)
2. During inclement weather such as severe cold (wind chill of 20 degree F and below), rain, snow, ice, or other unsafe conditions recess will be moved indoors.
3. If children are restricted from recess there must be a written note from the physician on file. Exercise and fresh air improve academic performance.

FIELD TRIPS

Teachers plan field trips that are both fun and educational for the children. Teachers often need parent volunteers on the trips, and chaperones will be chosen on a first come, first serve basis. Please return permission slips as soon as possible after they are sent home. No student is allowed to attend a field trip with their class unless the permission slip is signed and returned to the teacher and all forms on final forms completed. Parent volunteers are required to be fingerprinted in order to assist with field trips. See FINGERPRINTING below.

PARTIES, CELEBRATIONS, and BIRTHDAYS

Teachers may have class parties/celebrations from time to time. The room parents' job is to be available for any number of things; to help coordinate parties and activities, and to seek volunteers for field trips and events. Being a room parent is a great way to be involved in your child's school life. If you are interested, please contact the schools' parent organization. All volunteers that work with children are required to be fingerprinted. See FINGERPRINTING below.

We all love a birthday or holiday celebration, but it is important to remember good nutrition when bringing in snacks for your child and their schoolmates. Due to allergies, all treats must be store bought and pre-packaged. Please do not send full cakes that need to be cut and served in the classroom.

Try to avoid high-sugar, high-fat treats; that's not to say you can't bring candy or chips once in a while. But try to make your regular snacks more nutritious by choosing snacks that are whole grain rich and low in sodium.

For more information on nutrition for you and your children visit www.choosemyplate.gov. Another great website to look at is: https://www.healthiergeneration.org

FINGERPRINTING

All volunteers are required to be fingerprinted prior to working with children, chaperoning field trips, or serving as a room parent for parties. There is a $22.00 fee for volunteers. Fingerprinting is done at the Administration Building. Results may take days and/or weeks so plan to get your prints done in plenty of time before the event you wish to participate in. Call 330-753-1025 for available days and times.

NON-SCHOOL ACTIVITIES

Plans for student participation in non-related school activities, such as birthday parties and scouts, must be arranged at home. Distribution of party invitations and phone calls are not permitted at school.

PARENT TEACHER ORGANIZATION (PTO)/ WATCH D.O.G.S.

Barberton Primary School has active parent organizations, which provides valuable service and support to the school. Parents are encouraged to become active members. There are many different opportunities for parents to volunteer in the schools.

YEARBOOKS

Yearbooks are an option provided by the school and/or its Parent Organization to parents/guardians if they wish to purchase. Flyers will be sent home when the yearbook sale begins.

SCHOOL SPIRIT

School spirit may be divided into three categories:

1. Courtesy – toward teachers and fellow students.
2. Pride – in everything our school endeavors to accomplish and has accomplished.
3. Sportsmanship – The ability to win or lose gracefully. School Spirit means loyalty to all functions of the school. A loyal student supports their school.

Please refer to the **Barberton City Schools**
Chromebook Acceptable Use/Student Pledge Form **Revised June 2024**

Chromebook Student Pledge:

1. I will take good care of the Chromebook devices I am assigned
2. I will bring my Chromebook to school charged and ready for use daily. (BHS)
3. I will not use my Chromebook to charge other devices.
4. I will never leave the Chromebook unattended.
5. I will never loan out my Chromebook to other individuals.
6. I will keep my Chromebook in a secure place at all times.
7. I will keep food and beverages away from my Chromebook.
8. I will not disassemble any part of my Chromebook or attempt any repairs.
9. I will protect my Chromebook by carrying it carefully.
10. I will use my Chromebook in ways that are appropriate and educational.
11. I will not place decorations (such as stickers, markers, etc.) on the Chromebook.
12. I will not deface the identification sticker on any Chromebook.
13. I understand that my Chromebook is subject to inspection at any time without notice and remains the property of the Barberton School District.
14. I will follow the policies outlined in the Chromebook Policies and district Acceptable Use Policy.
15. I will report a lost, stolen or damaged device to my teacher immediately.
16. I will be responsible for all damage or loss caused by neglect or abuse.
17. I agree to pay for the replacement Chromebook and/or case in accordance with the above policy in the event any of these items are lost or stolen.
18. I agree to return the district Chromebook and accessories at the end of each year, or if I leave the district, in good condition.
19. I will complete all assignments that are to be done using the Chromebook.
20. I understand that this policy is subject to change, it is my responsibility to be aware of any and all changes. Students and parents will be notified of any change.

SECTION IV – STUDENT CONDUCT

PBIS

Positive Behavior Intervention and Support

What is PBIS?

A proactive approach to setting positive expectations for student behavior so ALL students can experience social, emotional and academic success.

PBIS Promotes…

• Positive and calm environments • Learning environments that teach behaviors• Fewer disruptive behaviors • Increased learning time, attendance and achievement • Reduction in bullying behaviors • Improved perception of safety • Consistency of expectations building wide • Building independent problem solving skills • Empowering ALL students • Giving students instructional feedback on their behavior

District and Building Expectations:

Do Your Job!

Be Respectful

Be Responsible and Safe

Be Ready to Learn

Students receive positive reinforcements for following the building wide expectations.

CODE OF STUDENT CONDUCT - 5500

A major component of the educational program (at the school) is to prepare students to become responsible citizens by learning how to conduct themselves properly and in accordance with established standards. Students are expected to behave in accordance with Federal, State and local laws and rules and Board policies and Administrative Guidelines, and in a way that respects the rights and safety of others. Staff will take corrective action to discipline a student and/or to modify the student's behavior when a student's behavior does not fall within these parameters.

School staff may report suspected criminal misconduct by a student to law enforcement. Law enforcement officers will be permitted to carry out necessary law enforcement functions in the schools, including the removal of a student from school grounds in appropriate circumstances.

BARBERTON CITY SCHOOLS CODE OF CONDUCT AND ZERO TOLERANCE Board Policy #5500

The items in this code are applicable to all students. This code shall apply during any school activity, function, or event whether on property owned, rented or maintained by the Barberton Board of Education or property owned, rented or maintained by another party. Additionally, the provisions of this Code shall apply to students if the prohibited act(s) takes place while on properties immediately adjacent to school property, within line of sight of school property, on school transportation, or if the act affects the operation of the schools.

Students may be subject to the Code of Conduct regardless of when, where and how the conduct occurred if the conduct has the effect of threatening the safety and security of the school, the students while at school or disrupting the educational process. (Examples which are not inclusive are text messages, cyberbullying from Facebook, Twitter or other social networking sites, etc.).

All staff, including the following individuals, have the right to exercise their authority to implement this code: administrators, teachers, librarians or media clerks, substitute teachers, teacher aides, monitors, authorized volunteers, tutors, secretaries, cooks, custodians, bus drivers, visitors, or other authorized school personnel.

Violation by a student of any one or more of the following rules of conduct may result in disciplinary action, which may include detention, alternative discipline, parental contact, referral to legal authorities, removal, suspension and/or expulsion. Disciplinary actions will be determined with regard to the timings, circumstances, nature, place and level of material disruption caused by the offense.

No form of violent disruptive or inappropriate behavior, including excessive truancy will be tolerated.

Violation of any Student Code of Conduct will result in disciplinary action which may include Detention, ISS, OSS or expulsion. In some situations, notification of the Barberton Police Department may be required.

Other building procedures will also apply as described by specific building policy.

1. FIGHTING, ASSAULT

FOR FIGHTING

A. Suspension – Up to ten (10) days OSS, pending expulsion - based on the severity of the fight i.e. continuing to fight after being verbally directed to stop, physically separated and/or hitting a staff member or another student unintentionally or intentionally - ASSAULT. Students will be recommended for expulsion on a second fight regardless of severity.

B. Notification to the Barberton Police Department (possible charges).

C. Students who fight at extracurricular events will lose the privilege of attending extra-curriculars for the remainder of the school year (i.e. ALL sporting events, dances, clubs etc.).

FOR ASSAULT- Assault is knowingly and/or recklessly causing or attempting to cause physical harm to another person.

A. First Offense: The student may immediately be placed on ten (10) days OSS, pending expulsion.
B. Notification to the Barberton Police Department (charges).
****Video recording an incident (i.e. fight/assault between students) during school time with a cell phone or other recording device will result in an Out of school suspension, up to 3 days of OSS *(Also see .31 Electronic Devices)***

2. Use, possession, concealment, buying, selling, transmitting or showing signs of consumption of any **ALCOHOLIC BEVERAGES, NARCOTIC DRUGS OR OTHER CONTROLLED SUBSTANCES** including but not limited to, marijuana, as well as any counterfeit or "look alike" products, controlled substances or any prescription drug or medication which is not in its original container and prescribed for the student. This includes possession/use of any item(s) determined to be drug paraphernalia.

HAVING POSSESSION OF OR UNDER THE INFLUENCE OF NARCOTIC DRUGS or CONTROLLED SUBSTANCES or ALCOHOLIC BEVERAGES

For any offense the following action will be taken:
FOR STUDENTS UNDER THE INFLUENCE OF A NARCOTIC DRUG, CONTROLLED SUBSTANCE OR ALCOHOLIC BEVERAGE

A. Notification of Barberton Police Department
B. Ten (10) days OSS.
C. Recommendation for expulsion. Students may be expelled up to eighty (80) days at the discretion of the Superintendent. The Superintendent may hold days in abeyance if the student agrees to participate and successfully completes a drug intervention program approved by the Barberton School District. The parent or guardian may accompany their child.
D. Upon return to school, if school officials have reason to suspect that the student has again violated this policy, the student may be directed to submit to drug testing.
E. Students who violate this section of the code of conduct may be prohibited from participating in select extra-curricular activities, in addition to any other discipline that is imposed.

3. BOMB THREATS, WEAPONS THREATS, FALSE FIRE ALARM, THREATS, AND SETTING OR ATTEMPTING TO SET AN UNAUTHORIZED FIRE, POSSESSION, USE OR THREATENED USE OF FIREWORKS, EXPLOSIVES, OR OTHER SUCH INSTRUMENTS capable of inflicting bodily injury or disrupting the operation of the schools. Including but not limited to any types of matches or lighters, threats made toward the schools, cyber threats, social media, or use of the same to incite others towards such acts. Verbal threats made to others that incite panic and/or create fear that cause any disruption of school or mental well-being.
Such actions WILL result in the following:
A. Notification of Barberton Police Department
B. Ten (10) days OSS.

C. Recommendation for expulsion. Student may be expelled up to eighty (80) days at the discretion of the Superintendent.

4. **THREATS** to cause physical or mental harm to others, (verbally, in writing or by other means i.e. cyberbullying from Facebook, Twitter or other social networking sites). Non-verbal threats, intimidation or harassment that is persistent and creates an abusive educational environment are included. Jokes or pranks that are perceived as threats by students, faculty, staff and/or community members OR that cause a disruption to the school or work environment for students and/or staff are also prohibited.

5. **POSSESSION, CONCEALMENT, TRANSMITTING, USE, OR THREATEN USE OF WEAPONS**

Including but not limited to look-alike weapons or any object which might be considered a dangerous weapon or instrument of violence including mace or any other threatening device or substance.

***Refer to WEAPONS, Board Policy: 5772

The Barberton Board of Education will not tolerate the possession of firearms on school property, at any school-sponsored event, or in a school vehicle.

The Superintendent shall expel any student bringing a firearm on school property, in a school vehicle or to any school sponsored activity for a period of one year. Any such expulsion shall extend, as necessary, into the school year following the school year in which the incident occurred. A "firearm" is defined in the "Gun-Free School ACT of 1994," 108 Stat. 270, 20 USC 8921.

The Superintendent may reduce the required one-year expulsion on a case-by-case basis for the following reasons:

A. The student is unlikely to pose a further threat of injury to persons or property, or disruption to the school environment;
B. The student will not benefit from continuation of the expulsion;
C. Circumstances regarding the weapons incident were not extreme or, in the judgment of the Superintendent, then the Superintendent may extend the opportunity to receive educational services in an alternative setting as considered appropriate, on a case-by-case basis, to any student expelled from the Barberton Public Schools or any student admitted to the Barberton Public Schools during the period of an expulsion imposed by another school district. The Code of Student Behavior shall be amended to reflect this policy effective September 14, 1995. Students are also prohibited from bringing knives onto school property, in school vehicles or to any school sponsored activity. The definition of a knife includes, but is not limited to a cutting instrument consisting of a sharp blade fastened to a handle. Students bringing knives onto school property, in a school vehicle or to any school sponsored activity may be expelled from school, with the same expulsion implications as noted above.
D. The student is disabled and the incident is a manifestation of their disability.

The Board of Education may extend the right to expel a student for reasons beyond the possession of a firearm or knife. Students who use or possess other dangerous weapons, which are defined but not limited to metal knuckles, straight razors, explosives, noxiously irritating or poisonous gasses, poisons, drugs or other items possessed with the intent to use, sell, harm, threaten or harass students, staff members, parents or community members, may be subject to expulsion.

6. **VIOLATION OF FEDERAL OR STATE STATUTES,** Includes illegal activities on school premises or at school sponsored activities.

7. **VIOLATING THE TERMS OF SUSPENSION, and/or Disciplinary Class.** Includes leaving detention or DDC without permission.

8. **DAMAGE, DESTRUCTION, DEFACEMENT, OR MISUSE** of school property or private property on school premises or at any school sponsored activity, whether intentionally, negligently, recklessly or carelessly done.

9. **SMOKING,** includes the possession or use of any tobacco products including smokeless tobacco such as snuff or chewing tobacco, e-cigarette/vapor devices (pods - empty or full, chargers, etc.) and matches or lighters.

TOBACCO/Vapor Products

Students caught SMOKING/VAPING, includes the possession or use of any tobacco products including smokeless tobacco such as snuff or chewing tobacco, e-cigarette/vapor devices (pods – empty or full, chargers, etc.) and lighters or matches…Ohio State Senate Bill 218 prohibits a child from consuming, possessing, using, purchasing, attempting to purchase, ordering, paying for, sharing the cost of, accepting or receiving cigarettes, other tobacco products, vapor products or papers used to roll cigarettes.

A. First offense…Suspension – Three (3) days OSS, Two (2) days of which will be held in abeyance if the student attends a "Smoking Intervention Program". The parent or guardian may accompany – their child. Students will lose privileges to attend extracurricular activities/dances etc.
B. Second offense…Suspension – Three (3) days OSS. Ohio State Senate Bill 218 prohibits a child from consuming, possessing, using, purchasing, attempting to purchase, ordering, paying for, sharing the cost of, accepting, or receiving cigarettes, other tobacco products, vapor products or papers used to roll cigarettes.
C. Third offense and beyond…Suspension – will be determined by school administration.

Students who violate this law may be referred to the Barberton Police Department.

10. PROFANE, INDECENT, INAPPROPRIATE OR OBSCENE COMMUNICATION (written or verbal.)

This shall include use of obscene gestures, pictures, signs or clothing.
Use of profane, indecent, inappropriate or obscene language, written or verbal, including the use of obscene gestures, possession of obscene pictures, signs or clothing, that is directed toward an individual may result in disciplinary action.

Note: Extreme use of profane, indecent, inappropriate or obscene language, written or verbal, directed toward an individual may result in an immediate recommendation for expulsion.

11. INSUBORDINATION, DISOBEDIENCE AND/OR DISRESPECTFUL BEHAVIOR

Refusing to comply with directions of school personnel including insolent, arrogant, disrespectful or threatening language or behavior (to school personnel or visitors). This shall include those who incite and entice such acts. Recording any incident on one's phone is an example of inciting.

12. INTERRUPTION OF THE EDUCATIONAL PROCESS

Actions that are disruptive in the classroom and/or hallways due to loud and/or repeated talking, making noises, which includes postings on any social media that disrupts the educational process.

13. TRUANCY from school including study hall, class or any other assigned activity for all or part of a day without school authorization will result in school consequences.

PLEASE NOTE – DAYTIME CURFEW

Parents and students are reminded that the City of Barberton has passed a law making it illegal for a student (age 6-18) to be in public places during school hours unless they are accompanied by a parent, have an excuse to be out of school or are employed with a work permit. Students in violation of this law may be taken into custody of the police and parents are subject to a fine. This includes students suspended or expelled.

14. REPEATED TARDINESS to class or school may result in appropriate school consequences and/or truancy consequences.

15. THEFT of school property or equipment, or personal property of any school personnel, student or visitor.

A. Notification of Barberton Police Department
B. One day DDC, OSS, up to 10 days OSS, pending expulsion.

16. THE ACT OF EXTORTION from any person on school property or at any school sponsored event.

17. GAMBLING for money or valuables on school property or at any school sponsored event. Card playing during academic time is unacceptable.

18. THE ACT OF FALSELY REPORTING INCIDENTS Deliberately making false reports about harassment, intimidation, bullying and/or other aggressive behavior for the purpose of getting someone in trouble or attention.

19. FALSIFYING Lying, making false accusations, or giving false testimony to school personnel.

20. CHEATING AND/OR PLAGIARISM Includes copying and pasting anything that is not your work.

21. PEER CONFLICT - any non-physical or physical harassing between students that may or may not cause mental or physical harm and does not meet the criteria of bullying. (May include verbal threats/harassment/intimidation).

22. BULLYING - any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or violence within a dating relationship. "Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device. Bullying can be reported multiple ways including on the Barberton Schools website, the Stop It app, and through the Safe Schools Helpline.

The following definitions are from Board Policy 5517.01:

Harassment, intimidation, or bullying means:

A. any intentions written, verbal, electronic, or physical act that a student or group of students exhibits towards another particular student(s) more than once and the behavior both causes mental or physical harm to the

other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student(s).

B. violence within a dating relationship.

C. "Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.

D. aggressive behavior is defined as inappropriate conduct that is repeated enough to negatively impact a student's educational, physical or emotional well-being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, disability or gender identity. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name calling, taunting, making threats, and hazing.

E. harassment, intimidation, or bullying also means cyberbullying through electronically transmitted acts (i.e., internet e-mail, cell phones, or wireless hand-held devices) that a student(s) or a group of students exhibits toward another particular student(s) more than once and the behavior both causes mental and physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s).

23. SEXUAL HARASSMENT Unwelcome sexual advances, requests for sexual favors, or verbal or physical conduct of a sexual nature may constitute sexual harassment.

24. INAPPROPRIATE PHYSICAL OR NON PHYSICAL BEHAVIOR

Any behavior deemed inappropriate in school, including but not limited to unwelcome touching, physical or nonphysical horseplay, unwanted advances, physical intimidation, public displays of affection, loud hallway behavior.

"Sexting," which refers to the sharing of nude photos or videos via cell phone or other electronic devices, can have serious legal consequences. Consequences may also be issued by the school for possessing, viewing, or sharing of such images. "Public Display of Affection" - Students shall not engage in kissing, hugging or any sexual acts or displays not appropriate to the educational environment. Violators may be subject to disciplinary action.

25. COMMISSION OF A DANGEROUS ACT OR WILLFUL MISCONDUCT endangering the person and/or property of school personnel or property. (ex. propping doors or allowing entrance of unauthorized persons).

26. LEAVING SCHOOL PROPERTY OR AN ASSIGNED AREA leaving school or class without proper permission; not attending scheduled classes.

Administration reserves the right to conduct unannounced HALL SWEEPS in order to ensure students are in class. Any student found in the hall, without a pass, may be issued consequences.

27. THROWING OF ANY OBJECT including but not limited to, snowballs, water-balloons, food, etc.

28. COMMISSION OF AN UNETHICAL/IMMORAL ACT.

29. VIOLATION OF STATE STUDENT MANDATES including but not limited to, obtaining required immunizations and failure to submit an Emergency Medical Card to the attendance office.

30. **LOITERING, LITTERING OR CAUSING A DISTURBANCE** on public or private property adjacent to, across from or in close proximity to a school site, while either coming to and from school or school activities, or during the school day, or during school activities.

31. **ELECTRONIC DEVICES** such as, but not limited to wireless or electrical communication devices personal or school owned, i.e., cell phones, cameras, ipods or electronic gaming systems. Any misuse of school and/or school owned devices and/or technology, or violation of this rule may result in confiscation of the device and/or disciplinary action. Administrators may hold the device until a parent claims it from the school office. Contents of cell phones may be searched if a reasonable suspicion exists that it may have been used in an activity prohibited by the Code of Conduct. Administrative time may not be used to investigate lost or stolen electronic items.

Electronic Device Policy – "Away for the Day":
Cell phones, music players, and headphones/earbuds are to be stored in a student's locker from homeroom through dismissal. These devices are not to be accessed during the day.

Video recording an incident (i.e. fight between students) during school time with a cell phone or other recording device will result in an Out of school suspension (up to 3 days of OSS).

32. **FAILURE TO SERVE ASSIGNED Discipline** may result in After School Disciplinary Class, Daytime Disciplinary Class, or OSS.

33. **FAILURE TO FOLLOW RULES** as set forth in the Student Handbook.

34. **REPEATED OFFENSES** of any school rules or accepted standards of school behavior. NOTE: A student may be suspended pending the outcome of expulsion proceedings.

Violation of any Student Code of Conduct will result in disciplinary action which may include Detention, After School Disciplinary Class, Daytime Disciplinary Class, Out of School Suspension, or expulsion. In some situations, notification of the Barberton Police Department may be required.

35. **DRESS CODE**

Following the dress policy makes school easier for everyone. When students dress appropriately, school staff do not need to bother parents at work or at home, and students will not miss instructional time. The dress code guidelines DO NOT apply to athletic and extracurricular uniforms purchased and approved by the school district.

The following restrictions apply to student dress:

1. Shoes:
   Acceptable –Tennis shoes, small heels, flip flops/slides. Please make sure students bring tennis shoes for gym and/or outdoor activities.

   - ❖ At BPS students must have a back strap on flip flops/slides.

Unacceptable – slippers, any unstructured footwear deemed unsafe for the educational environment by administration.

2. Bottoms:
   Acceptable – The length of all shorts, skirts, and dresses must hit the palm of the student's hand. Holes that expose skin must meet the same length criteria.
   Unacceptable – bottoms that are considered too short and inappropriate, exposed skin above fingertip length, bottoms that expose undergarments/underwear, (and/or articles of clothing deemed inappropriate by administration).
3. Tops:
   Acceptable – pull over and zip up sweatshirts, tank tops/sleeveless tops that do not expose undergarments.
   Unacceptable – any shirt or top that exposes undergarments, camisole (camis) tank tops, tops that expose midriff/trunk, heavy coats, shirts that are off the shoulder without any kind of strap are unacceptable (and/or articles of clothing deemed inappropriate by administration).
   NOTE: Outdoor apparel (heavy coats, long trench coats, puffy vests, should be placed in the student's locker for the duration of the day. Students should dress appropriately for the weather.
4. Hats/Head Coverings
   Acceptable – barrettes, scrunchies, headbands.
   Unacceptable – hats, hoods worn on the head, bandannas, head coverings of any kind (unless worn for religious/medical/ethnic reasons), combs/picks in hair
5. Face Coverings (FACE MASKS):
   Acceptable - Face Masks that ONLY cover nose and mouth (masks deemed appropriate by administration.)
   Unacceptable - i.e. masks that include profane language, drug related symbols, pictures and/or graphics of a sexual nature. (MASKS need to remain on your face appropriately fitted unless directed to be taken off by staff for reasonable school related activities.
6. Other/Miscellaneous:
   Acceptable – sport coats, ties, dresses, cardigans.
   Unacceptable – chains (dog, wallet), collars (spiked/dog), pajamas, sunglasses, underwear as outerwear, costume wear.
   Acceptable – small purses, regular size book bags, nylon sack bags.
   Unacceptable – large handbags/purses (over a quart size) or other large bags.

All apparel must be school appropriate. No apparel may display messages advertising, promoting or glorifying controlled substances, violence, gang-related activity, racist or sexual conduct. Apparel also may not depict profane, indecent, or inappropriate language, pictures, or images. Administration reserves the right to determine the appropriateness or clothing/appearance. This policy may be reviewed and revised each grading period, at the discretion of administration and the Parent Advisory Committee.

Administration/school is not liable for injuries sustained due to dress code violations.

Students who are in school with unsuitable clothing/appearance will be asked to change. If a parent or guardian cannot be reached, the student may be assigned to In-School Suspension until a parent can be reached. Repeated offenses of improper dress will be subject to escalating disciplinary action.

**Any type of bag, including backpack, nylon sack bags and purses, should be kept in student's locker.

All apparel must be school appropriate. No apparel may display messages advertising, promoting or glorifying controlled substances, violence, gang-related activity or sexual conduct. Apparel also may not depict profane, indecent, or inappropriate language, pictures, or images. Administration reserves the right to determine the appropriateness or clothing/appearance. Administration reserves the right to search any purse, bag, book bag, nylon sack bag.

GUM, CANDY AND GAMES

Students will not be permitted to chew gum or eat candy while at school unless the teacher or principal gives permission. In most cases gum ends up on the desks, floors and/or sidewalks. Students may not bring soft drinks to school. Students may not bring unessential valuables or money to school. The only time students should bring toys, games, etc. to school is when their teacher instructs them to do so (for show and tell, for example). The students will assume responsibility for any items brought to school. Security for these articles is NOT guaranteed. All confiscated items will be held until books/equipment are returned and fees are paid. **(Play it safe – don't bring valuable items to school in the first place.)**

SUSPENSION and EXPULSION

Any time that student behavior requires consideration for disciplinary action or suspension, school administrators conduct a hearing to enable the student and their parent(s) or guardian(s) to respond prior to the school district taking action. It is the right of the student and parent/guardian to appeal a suspension or expulsion to the Board of Education or its designee, to be represented at any appeal hearing and to request that appeal hearings be held in executive session in accordance with the Ohio Revised Code.

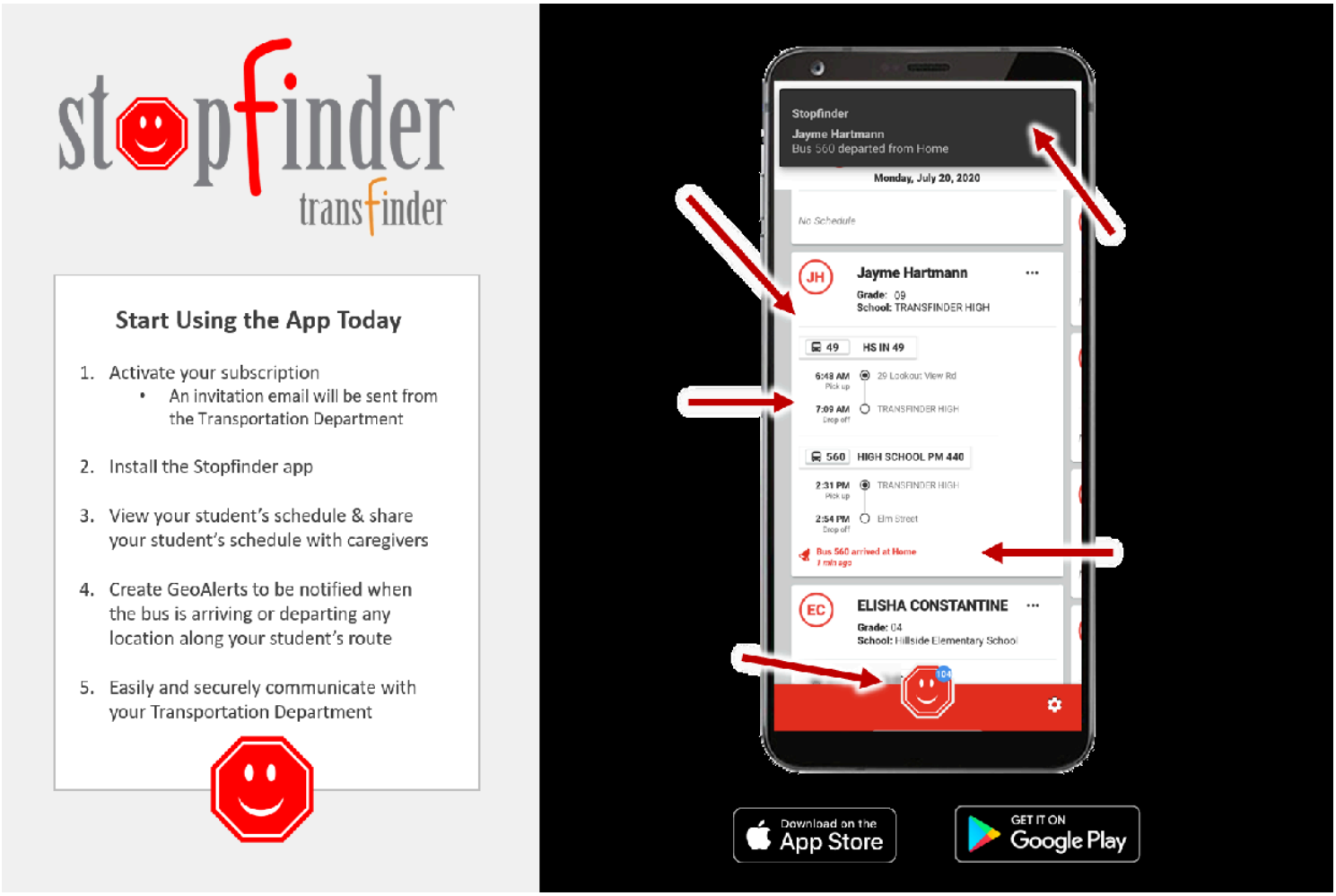
NOTE: A student may be suspended pending the outcome of expulsion proceedings.

DUE PROCESS RIGHTS

Before a student is suspended, expelled, or permanently excluded from school, there are specific procedures that must be followed as indicated in Policy #5611 located on our website, www.barbertonschools.org or in the school office.

SECTION V – TRANSPORTATION

The School provides transportation for all students who live farther than one mile from school. The Barberton School District will be using the parent app, Stopfinder. Stopfinder is an easy to use, all-in-one app that allows you to have the most accurate information about your student's bus schedule at any time from anywhere. In addition to displaying your student's transportation information, Stopfinder features a private messaging feature that will allow you to communicate directly with the Barberton City Schools Transportation Department. Stopfinder can be downloaded for free from the App Store or Google Play. Stop finder will require an invite and registration through the district prior to accessing your student's transportation schedule. Contact the Bus Coordinator at 330-753-1025 ext. 13141 with any questions.



BUSES

Students who are riding to and from school on District-provided transportation must follow all basic safety rules.

Buses will run daily. Students must pay close attention to the time schedule and location of their bus stop. All students being transported are under the authority of the bus drivers and must obey their requests. State law mandates that only pupils assigned to a bus may ride that bus.

Students must get on and off the bus at their designated stop. They must stay well away from the curb and wait for the bus to make a complete stop before trying to board. Students shall take their seats as soon as they enter the bus and shall remain seated until the bus is stopped at their stop.

Students will talk in tones that will not distract the driver from making a safe bus run. Students will not eat any food or drink any beverage while on the bus. Students will not leave any litter on the bus or throw anything inside the bus. Cell phones must be turned off and in students' backpacks. Misbehavior on the bus will not be tolerated – the State Board of Education regulations provide for the suspension, expulsion, and immediate removal of a pupil from school bus riding privileges.

Some Barberton City school buses are equipped with video camcorders, which provide for sound as well as pictures. Any and all information obtained by viewing tapes can and will be used in investigations and possible punishments for improper behavior. This represents a way to provide a safe environment for all of our students. The school bus driver shall be in charge of the bus at all times and shall be responsible for order.

If you plan to pick up a child that normally rides the bus you must send in a written note. Please do not rely on your child to tell their teacher because children often become confused and relay information incorrectly. If no written note is received, your child will be sent home by their usual method of transportation.

BARBERTON CITY SCHOOLS - BUS CONDUCT REFERRAL

FOLLOW THESE RULES
"DON'T LOSE YOUR RIDING PRIVILEGE!"

1. Observe the same conduct as in the classroom.
2. When boarding, go directly to your seat.
3. Bus drivers have the option to assign seats.
4. Be courteous, use no profane language.
5. Students must remain seated, keeping aisles clear.
6. Do not eat/drink/chew gum on the bus.
7. Students are not permitted to use tobacco, alcohol, drugs, etc.
8. No throwing of objects on, from or into the bus. Keep the bus clean. Do not be destructive.
9. Keep head, hands and feet inside the bus.
10. Talking kept a conversation tone.

11. Cooperate with the bus driver.
12. Cross street on driver's signal only. Wait at the driver's designated place of safety until the bus has departed.
13. When interior lights are on - be quiet approaching RailRoad Tracks or the driver needs to give instruction to the student(s).
14. Fighting or physical contact may result in immediate suspension from the bus. *

    1st Offense: Verbal Warning (Call Home or Talk to Parents at Bus Stop)
    2nd Offense: Detention/Loss of School Privileges (4th Minor)
    3rd Offense: 1 Day Removal from Bus
    4th Offense: 3 Days Removal from Bus
    5th Offense: 5 Days Removal from Bus
    6th Offense: Loss of Riding Privileges for the School Year

Immediate suspension from school bus for the following:

- Possession of tobacco, alcohol, or chemical substances
- Possession of a lighter or matches
- Damaging bus (pay for damage to the bus)
- Fighting, physical aggression, possession of a weapon (i.e. Pupils pose a danger to persons or property or are a threat to the safe operation of the school bus.)

LENGTH OF THE SUSPENSION SUBJECT TO THE DISCRETION OF THE ASSIGNED DISCIPLINARIAN.

BARBERTON CITY SCHOOLS

District Contact Information

Visit Barberton City Schools website at BarbertonSchools.org

Attendance Questions - Buildings
BHS 330-753-1084 Mrs. Smith ext. 25530
BMS 330-745-9950 Mrs. Travis ext. 22116
BIS 330-745-5492 Mrs. Wade ext. 23502
BPS 330-825-2183 Mrs. Posey ext. 24502
PRE 330-780-3208 Mrs. Page ext. 12501

Athletics – 330-753-1084
Athletic Director Mr. Sabol ext. 25402
Athletic Secretary Ms. Ramsey ext. 25401
Athletic Website BarbertonMagics.org

Bus Information – 330-753-1025
Transportation Supervisor Mr. Heard ext. 13141
Transportation Coordinator Ms. Supple ext. 13143

Employment - Job Applications
Visit BarbertonSchools.org

Expulsion Referral – 330-753-1084
Superintendent Office ext. 13124

Final Forms - Buildings
BHS 330-753-1084 Mrs. Schindewolf ext. 25501
BMS 330-745-9950 Mrs. Baker ext. 22501
BIS 330-745-5492 Mrs. Miller ext. 23501
BPS 330-825-2183 Mrs. Kolar ext. 24501
PRE 330-780-3208 Mrs. Page ext. 12501

Food Service – 330-753-1025
Food Service Director Ms. Kuhns ext. 13107
Secretary Mrs. Gochenour ext. 13121

Grades/Report Card - Buildings
BHS 330-753-1084 Mrs. Mitchell ext 25510
BMS 330-745-9950 Mrs. Kapish ext. 22510
BIS 330-745-5492 Mrs. Miller ext. 23501
BPS 330-825-2183 Mrs. Kolar ext. 24501

Home Schooling – 330-753-1025
Curriculum Director Dr. Habegger ext. 13129
Secretary Mrs. Gooslin ext. 13119

New Enrollment – 330-753-1025
Registrar Mrs. Turnbaugh ext. 13200

School Fees
BHS 330-753-1084 Ms. Dewitt ext. 25503
BMS 330-745-9950 Mrs. Baker ext. 22501

Student Services/Special Education – 330-753-1025
Student Services Director Mr. Hartzell ext. 13127
Secretary Mrs. Kiss ext. 13103

Student Resource Officers
BHS martyeberhart@barbertonschools.org
BMS rvelo@barbertonschools.org
BIS klandals@barbertonschools.org
BPS scoburn@barbertonschools.org

Student Call Off Line - Buildings
BHS 330-753-1084 ext. 2
BMS 330-745-9950 ext. 2
BIS 330-745-5492 ext. 2
BPS 330-825-2183 ext. 2
PRE 330-780-3208 ext. 2

Student Records – 330-753-1025
Current or Withdrawn Students Mrs. Kiss ext. 13103

Student Withdraw/Records - Buildings
BHS 330-753-1084 Mrs. Mitchell ext 25510
BMS 330-745-9950 Mrs. Kapish ext. 22510
BIS 330-745-5492 Mrs. Wade ext. 23502
BPS 330-825-2183 Mrs. Posey ext. 24502

Suspension Appeal – 330-753-1025
Assistant Superintendent Office ext. 13116

Building Main Office Contact Number
BHS 330-753-1084
BMS 330-745-9950
BIS 330-745-5492
BPS 330-825-2183
PRE 330-780-3208

Transcripts – 330-753-1025
Registrar Mrs. Turnbaugh ext. 13200 or
BHS Guidance Mrs. Mitchell ext. 25510 (current students)

Work Permits – 330-753-1084
BHS Main Office Mrs. Beard ext. 25502

We Are ALL MAGICS!

BARBERTON HIGH SCHOOL

Top 10 Employability Skills

Communication Skills
Listening, speaking, and writing. Employers want people who can accurately interpret what others are saying and organize and express their thoughts clearly.

Teamwork
In today's work environment, many jobs involve working in one or more groups. Employers want someone who can bring out the best in others.

Analytical & Problem Solving
Employers want people who can use creativity, reasoning and past experiences to identify and solve problems effectively.

Personal Management Skills
The ability to plan and manage multiple assignments and tasks, set priorities and adapt to changing conditions and work assignments.

Interpersonal Effectiveness
Employers usually note whether an employee can relate to co-workers and build relationships with others in the organization.

Computer/Technical Literacy
Although employers expect to provide training on job-specific software, they also expect employees to be proficient with basic computer skills.

Leadership/Management Skills
The ability to take charge and manage your co-workers, if required, is a welcome trait. Most employers look for signs of leadership qualities.

Learning Skills
Jobs are constantly changing and evolving, and employers want people who can grow and learn as the changes come.

Academic Competence In Reading/Math
Although most jobs don't require calculus, almost all jobs require the ability to read and comprehend instructions and perform basic math.

Strong Work Values
Dependability, promptness, good attendance, honesty, self-confidence and a positive attitude are prized qualities in any profession. Employers look for personal integrity.

21 Magic Skills

THAT WILL REWARD YOUR LIFE FOREVER!

Know this list. Then build these skills every day at Barberton schools. Together, they give you the character to enjoy more deeply the joys of family, friendship, career and just getting the most out of your life.

Try every day to improve your abilities to:

1. Sell and negotiate.
2. Clearly express your thoughts and feelings.
3. Break down a process into smaller, do-able steps.
4. Be still, quiet, listen and learn.
5. Adapt, improvise and overcome obstacles.
6. Read, memorize and comprehend.
7. Control yourself – walk away.
8. Manage time effectively.
9. Stay positive and upbeat.
10. Make sound fact-based decisions.
11. Speak with confidence to audiences.
12. Be persistent even after failing.
13. Soundly invest money and time.
14. Complete tasks despite challenges.
15. Understand yourself – the true you.
16. Learn how to learn every day.
17. Have empathy for others.
18. Be steady and consistent.
19. Think before you speak and act.
20. Shape words to persuade and influence others.
21. Ask for help.

21 Magic Skills, 21 Credits to Graduate