

Barberton City School District

Business Advisory Council

Bylaws

Section 1. Vision and Mission

A. Vision: A well-prepared workforce that contributes to the economic development and improved quality of life throughout the Summit County area.

B. Mission: To advise, support and empower Barberton educators in delivering the instruction and experiences students need to develop relevant, in-demand employment skills as part of their academic and technical preparation for college, careers and/or military service.

Section 2. Purpose

A. The Business Advisory Council (BAC) will foster cooperation among schools, businesses and the communities they serve. This work ensures that the work of educators aligns with the needs of businesses. This BAC will assist in making local education system more aware of the local labor market; promote work based experiences within businesses; and give guidance in helping students prepare for successful learning and employment opportunities.

B. The council will annually adopt a plan under which the council addresses how it will make recommendations to the BCSD.

C. The council will file with the Ohio Department of Education, a statement, by March 1st of every year, reporting on the progress on the work outlined in the Business Advisory Council plan.

D. The Business Advisory Council will:

a. Advise the BCSD on changes in the economy and job market and the area in which future jobs are most likely to be available;

b. Advocate for the employment skills most critical to business and industry and the development of curriculum to teach these skills;

c. Aid and support local school districts by offering suggestions for developing a working relationship among businesses, labor organizations and educators.

Section 3. Member appointment and terms of service

A. Membership will be appointed by the BCSD Board of Education. The appointment will be documented in the Barberton board minutes and by written communication with the appointee.

B. The BCSD Board can identify potential business advisory council members, or ask member districts for recommendations, ask local businesses, business organizations, labor unions or other appropriate organizations to recommend members.

C. Membership should represent the BCSD service area. Members may be from:

- a. Local or regional businesses and industries (this should be a majority of the members);
- b. workforce development or economic development groups or organizations;
- c. Local chambers of commerce;
- d. Local business or industry associations;
- e. Other organizations with unique knowledge of the local economy or business environment, such as higher education institutions; and
- f. School district leadership teams.

D. Membership appointments are for one year. The BCSD may renew appointments for any number of additional years of service in one year increments.

Section 4. Appointment of Roles

A. The Council shall annually elect a chairman from the members who shall serve as co-chairman with the Superintendent or designee.

Section 5. Meeting Protocols

A. The Business Advisory Council will meet at least quarterly. All meetings are open to the public. The Superintendent of member districts will receive copies of agendas, minutes, BAC annual plan of action, and the required Department of Education annual report (March 1st).

Section 6. Public Meeting Notice

A. Meetings of the Business Advisory Council fall under auspices of the Open Meetings Act (Sunshine Law). Notices will be posted in the local newspaper and on the BCSD website calendar.

Section 7. Recording Meeting Minutes

A. Meeting minutes will be recorded and kept in the BCSD administration office. The minutes will be distributed to the member after the council approves them.

Section 8. Subcommittees

A. The council can create subcommittees within the members of the council at any time to work on specific projects or activities. The council may also recommend to the BCSD board for approval, individuals not on the council to participate on a subcommittee for a designated amount of time.

Section 9. Reporting

A. The BCSD Board must file, not later than the first day of March of each school year, a statement describing how the BCSD, its participating client districts, and its business advisory council has fulfilled their responsibilities under state law.

Section 10. Review of Bylaws

A. The bylaws may be amended at any time the council identifies the need. At a minimum, they must be reviewed annually prior to March 1st.